



# REQUEST FOR ARCHITECTURAL CONTROL REVIEW

Please deliver or mail this form with required plans and specifications to:  
**ARCHITECTURAL CONTROL COMMITTEE**  
 Keys Gate Community Association Management Office.

|                   |                    |                |
|-------------------|--------------------|----------------|
| Owner's Name:     |                    |                |
| Property Address: |                    |                |
| Neighborhood:     | Lot:               | Block:         |
| Date:             | Day Phone:         | Evening Phone: |
| Completion Time:  | Commencement Date: |                |

**Approval is hereby requested for the following modification(s), and/or alterations as described below and on attached pages:  
 Please note Revised Plans, Survey and/or Specifications must be Attached.**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> <b>Addition</b>             | <input type="checkbox"/> <b>Hurricane Shutters</b>            | <input type="checkbox"/> <b>Pool</b>                  |
| <input type="checkbox"/> <b>Doors new</b>            | <input type="checkbox"/> <b>Landscaping &amp; Decorations</b> | <input type="checkbox"/> <b>Satellite 18"/Antenna</b> |
| <input type="checkbox"/> <b>Driveway new</b>         | <input type="checkbox"/> <b>Other (Specify)</b>               | <input type="checkbox"/> <b>Screening/Enclosure</b>   |
| <input type="checkbox"/> <b>Exterior Paint Color</b> | <input type="checkbox"/> <b>Patio</b>                         | <input type="checkbox"/> <b>Solar Collectors</b>      |
| <input type="checkbox"/> <b>Garage Door</b>          | <input type="checkbox"/> <b>Play Structure</b>                | <input type="checkbox"/> <b>Wall/Fence</b>            |

Before the ACC approved the installation of any fence or any other improvement, the irrigation system that will be within the boundaries of the lot must be re-routed, if necessary, by a professional irrigation company. The ACC must be given a letter or other evidence from a professional irrigation company setting forth that the effectiveness of the Community Drainage system will not be affected by the re-routing of the irrigation system within the boundaries of the lot.

Should an Owner desire to install any new improvement or landscaping within the boundary of a lot, a drainage surface water plan prepared by a professional irrigation or engineering company certifying to the Association that such proposed improvement or landscaping will not adversely affect the drainage and irrigation of the Community and any adjacent lots must accompany this application. Owner shall be solely responsible for maintaining any inaccessible portion of the Home at Owner's sole expense. In the event an Owner desire to install a pool, pool deck, fence or dock within a portion of the Common Area lake maintenance easement, and such improvement as approved by the ACC, then such improvement shall be deemed as an encroachment upon the Common Areas and the Owner shall assume all risk associated thereto. By way of example, and not of limitation, if Association is required to maintain any portion of the Common Areas upon which a pool, pool deck, fence or dock encroaches or Common Areas adjacent to an encroaching pool, pool deck, fence or dock, the Association may require the removal of such improvement by the Owner. The Owner shall hold harmless Association in the event such pool, pool deck, fence or dock is damaged and/or unavailable due to such maintenance.

THIS A RE-SUBMITTAL       YES    NO       THIS IS A SUBMITTAL DUE TO A VIOLATION

Additional Information: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

|                    |       |
|--------------------|-------|
| Owner's Signature: | Date: |
|--------------------|-------|

.....  
**(FOR ACC USE ONLY)**

|                   |              |                 |                                    |
|-------------------|--------------|-----------------|------------------------------------|
| Improvement _____ | ___ Approved | ___ Disapproved | Date of Approval/Disapproval _____ |
| Improvement _____ | ___ Approved | ___ Disapproved | Date of Approval/Disapproval _____ |
| Improvement _____ | ___ Approved | ___ Disapproved | Date of Approval/Disapproval _____ |

\_\_\_\_\_  
 (Architectural Control Committee)

Your approval is subject to the following:

1. You are responsible for obtaining any necessary permits from the appropriate Building and Zoning Department
2. Access to areas of construction are only to be allowed through your property, and you are responsible for any damages done to the Common Areas during construction.

Conditions of Approval/Explanation of Disapproval

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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